

Team Meeting Format

- A. A Simple Meal with Light Sharing - **RC** makes sure that no one person takes too long. B. A Time of Prayer **RC**
1. Make ourselves aware of the Presence of God.
 2. Reading the Word of God - **Chosen by Discussion Leaders if not provided in the study material and read by them. Should reflect the study topic or days gospel. Could be read by another Team member if Discussion Leader prefers.**
 3. A Time of Silent Meditation. **RC**
 4. Shared prayer on the Scriptural text. **THIS IS NOT DISCUSSION** - but prayerful reflection. **RC**
 5. Sharing of Prayer Intentions. (Pass card or object so people and pass gracefully) **RC**
 6. Liturgical Prayer. (Psalm - with group responding) **RC**
 7. Conclusion of Prayer Time. **RC or chaplain**
- C. A Time for Sharing:
1. Deep Pooling: a time to share on 'heavier' thoughts or when the input of the group is requested. Will not happen at all meeting. Sometimes it will be a carry over from the highs and lows. **RC**
 2. Sharing on the Obligations: **RC**
 - Monthly sit-down
 - Personal, couple and family prayer
 - Reading of Scripture
 - Praying the Magnificat daily.
 - Annual retreat. (Discuss plans, update information)
- D. Discussion of Study Topic **Lead by Discussion Leaders**
- E. Administrative Matters **RC**
- F. Final Prayer **RC**

The meeting is run by the RC with the exceptions of the scriptural reading and discussion.

Discussion Couple should not read or summarize answers. The answers should be returned to the couples before the discussion begins. The following hints are suggested:

- 1) Start discussion with a few introductory remarks. Have two or three open-ended questions ready to use during the discussion.
- 2) Try to include EVERYONE in the discussion, directing comments away from those who tend to dominate the discussion.
- 3) If a side conversation develops, ask people to share their comments with the group.
- 4) Be prepared to bring discussion back to central theme when inappropriate tangents arise.
- 5) Don't let discussion run over allotted time unless it is important to continue.
- 6) Let people finish their comments; don't cut them short.

To preserve the feeling of the meeting request that cell phone be turned off, or silenced if they can not be turned off. Answering machine should be turned down, and the phone not answered. The meeting takes place once a month for 3 hours - turn your troubles over to the Lord and your attention to your teammates!